

# MINUTES OF PHILLIPS BOARD OF EDUCATION MEETING

Monday, July 17, 2023

- I. Opening Items.
  - A. The Phillips Board of Education regular meeting was called to order by President Pesko at 6:00 p.m. in the PHS Performing Arts Center. The Pledge of Allegiance was recited.
  - B. Present: Bilgrien, Denzine, Hueckman, Krog, Lund, Pesko, Van De Voort and Student Liaison. Absent: Halmstad and Rose Administration present: Superintendent Hoffman, Business Manager Lehman, Principal Wellman, Pupil Services Director Peterson Others: Staff and community members. The meeting was available through the District Livestream station.
  - C. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- II. Public Participation - None
- III. Administrative Report - Elementary principal was not present, but Superintendent Hoffman presented the annual Achievement Gap Reduction (AGR) Report for the 2022-2023 school year. The District utilized instructional coaching and the 18:1 ratio during this year. The goal set in the fall was for 80% of students to be at a grade-specific benchmark by the end of the year. Kindergarten achieved 82%, grade 1 achieved 75%, grade 2 achieved 80%, and grade 3 achieved 88%.
- IV. Administrative Report - Middle/High School Principal
  - A. Summer school has been completed both for enrichment and remedial classes.
  - B. Students have been sending in pictures of themselves and Lucky Logger from their vacations this summer. The office is keeping track his travels on a map.
  - C. Lots of cleaning is being accomplished in the 6-12 building this month with hall waxing and gym floor finishing.
- V. Administrative Report - Pupil Services Director
  - A. A notice was posted for an in-person speech therapist, but there were no applicants. DotCom Therapies will continue to provide virtual speech and occupational therapy for our students. We were able to contract the same therapists for continuity for our students.
  - B. There were 257 special education meetings held for students this year. Twenty-eight reevaluations and 28 initial evaluations were held resulting in 25 qualifications and eight not qualifying. There are currently 144 students in special education.
  - C. Director Peterson explained the Joint Federal Notification and our need to develop a plan that addresses Indicators that the district was identified as needing improvement. These areas include drop out exiter, state testing participation, and educational environment. Our JFN team has already met with DPI to discuss steps needed and met with CESA 12 to review data and do a root cause analysis. A districtwide plan will be developed over the next school year and the team will meet with DPI three times to review progress on our plan. The Board will be updated as to the progress made.
- VI. Administrative Report - Superintendent
  - A. Superintendent Hoffman reviewed her Entry Plan. Invites have been extended to Board members to meet together, meetings are being scheduled with internal staff and external community members, and she is looking forward to meeting with teachers as they return in the fall. Hoffman participated in the Joint Federal Notification team in June and meets with the administrative team weekly.

- VII. Administrative Report -Student Liaison Mason Novak reported that Hayden Sokolowski attended the national FBLA meeting in Atlanta, Georgia with members of the Owen-Withee group. The FBLA group met with their new advisor. Sports practices will start the beginning of August.
- VIII. Board Committee Reports
- A. The school forest committee met on June 21, 2023 and discussed the PATH letter for fundraising, a poster board for recording progress, and possible thinning of some forest property.
- B. The policy committee met on July 12, 2023 and discussed:
1. Pros and cons of contracting with Neola for policy maintenance. More information will be provided for next month's meeting.
  2. The Employee Handbook revision requests were reviewed and forwarded to the Board for second reading.
  3. Policy #940 Sponsorships, Partnerships, and Gifts/Bequests was reviewed and no action taken.
  4. Policies relating to club sports/activities were reviewed and no action taken.
  5. FBLA funding ideas were discussed for students who qualify for competitions. This item will continue on the agenda.
- C. Facilities and transportation committee met on July 13, 2023 and discussed:
1. Transportation updates included the update on three vehicles in need of repair.
  2. Maintenance update included placement of parking lot signs, former PES playground cleanup, air handler cleaning, seeding in new construction areas and a request not to snowplow over these areas, need for sand in areas around the track, completion of student landscaping project, request for information on old PES heat costs versus savings, and bus garage repair quotes.
- D. Revenue committee met on July 13, 2023 and discussed:
1. No new updates on naming rights item.
  2. No new updates on the greenhouse/aquaponics system.
  3. School forest building fundraising has started with a goal to raise \$500,000.00. There is currently \$125,000 available. Letters will be sent out soon.
  4. Early discussions held on selling ads on the livestream. Committee felt this should be managed by the District.
  5. Other items included the Booster Club annual fundraising and sponsorship letter has been sent out.
- E. Business services committee met on July 13, 2023 and discussed the following:
1. Reviewed transportation and facilities items reported above.
  2. Reviewed staffing needs and hires for this month
  3. Balance of construction funds have been rolled over into an interest bearing account. Some minor construction issues remain.
  4. Due to the move last summer and other factors, a one-time request for administrative vacation rollover was advanced to the full Board.
  5. Continued discussion on moving from a bromine to chlorine system for the pool.
  6. Waiting for an update from the FEMA grant this month.
  7. Discussed athletic trainer position due to Marshfield ending program. Waiting to hear from Aspirus about a cooperative position with two area Districts.
  8. Reviewed the WIAA membership renewal and discussed addition of golf and possibility of girls soccer not participating in tournament play.
  9. Budget amendments due to extra substitutes, additional aides, speech and occupational therapy additions. There is revenue to cover these overages.
  10. Reviewed the meeting agenda and bills from June. Other items included gaps under doors in the kitchen, youth apprenticeship allowances, and communication hotspots versus Verizon.

- IX. Items for Discussion and Possible Action
- A. The 2022-2023 staffing report was covered by the business services committee report.
  - B. Remaining funds from the construction project was covered by the business services report.
  - C. Motion (Denzine/Van De Voort) to approve a one-time vacation rollover request from four administrators. Motion carried 7-0.
  - D. Motion (Krog/Denzine) to approve changes to the 2023-2024 Employee Handbook. Motion carried 7-0.
  - E. Motion (Denzine/Bilgrien) to approve the annual line of credit through Forward Bank, but reduced the amount from \$1,000,000.00 to \$500,000.00. Motion carried 6-0, Pesko abstain.
  - F. The Board was notified of the student academic standards for 2023-2024: All subject areas other than science use WI Academic Standards for their content area. Science uses Next Generation Science Standards
  - G. Motion (Denzine/Krog) to approve WIAA membership renewal with the addition of golf and removing tournament play from girls soccer. Motion carried 7-0.
  - H. Motion (Denzine/Bilgrien) to approve purchase of chlorine generation system and pool equipment from Carrico Aquatic Resources for \$55,335.00 from Fund 80. Motion carried with roll call 6-1 (Van De Voort).
- X. Motion (Krog/Hueckman) to approve consent items Motion carried 7-0.
- A. Approve minutes from June 19, 2023 regular Board meeting.
  - B. Approve bills from June 2023 (#351640-351813, 358124, 358126-351830 and wires) for a total of \$437,081.55.
  - C. Approve personnel report:
    - 1. Approved hiring of Amanda Momont, middle school social studies teacher; Ross Spets, JV football coach; Jill Keller and Emily Knipp, co-coaches for JV volleyball.
    - 2. Approved annual renewal of fall non-faculty coaches: Nick Gabay, MS cross country, Emily Nerison, MS assistant cross country; Steve Precour, varsity football, Gabe Lind, varsity assistant football; Lance Heizer, MS assistant football; Mark Fuhr, girls tennis; Courtney Krawczyk and Jerri Hibbard, MS volleyball co-coaches.
    - 3. Accepted resignation from Ashley Lannon, paraprofessional (2 years) and Rebecca Macholl, 6-12 counselor (10 years).
- XI. The next regular board meeting will be August 21, 2023 at 6:00 pm in the Phillips High School Performing Arts Center. Items to be included are Neola policy management and pole vault pit concerns.
- XII. Motion (Bilgrien/Krog) to adjourn at 6:54 PM. Motion carried 7-0.

Respectfully submitted,

Marty Krog, Clerk  
Board of Education

THE SCHOOL DISTRICT OF PHILLIPS

Price County Review  
P.O. Box 170  
Phillips, Wisconsin 54555

APPROVED FOR PUBLICATION

Minutes of School Board Meeting  
July 17, 2023  
6:00 PM

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Marty Krog, Clerk  
Board of Education